CALIFORNIA HOMELESS COORDINATING AND FINANCING COUNCIL

Homeless Emergency Aid Program (HEAP)

Reporting Periods Please Select One

- ☑ September 1, 2018 - September 30, 2019 Report must be submitted no later than January 1, 2020
- ☐ October 1, 2019 - September 30, 2020 Report must be submitted no later than January 1, 2021
- ☐ October 1, 2020 - June 30, 2021 Report must be submitted no later than September 30,2021

Submit this report to the Homeless Coordinating and Financing Council by email to hcfc@bcsh.ca.gov

HEAP Contract # 18-HEAP-00046 Administrative Entity: County of Napa Health and Human Services Agency Date of Report: 12/26/2019

Select Either Large City or CoC

☐ Large City: ☑ Continuum of Care: Napa City & County

Contact Person/Title: Molly Rattigan, Director of Housing and Homeless Services Contact Phone Number: (707)-253-4112

Contact Email Address:

Section 1: Expenditure Summary

	Total
Total HEAP Award	$1,234,587.94
Total HEAP Homeless Youth Funds	$61,729.66
Total HEAP Funds obligated during reporting period	$1,000,000.00
Total HEAP funds expended during reporting period	$0.00
Total HEAP administrative funds expended during reporting period	$0.00
Total interest accrued during reporting period	$0.00

CALIFORNIA HOMELESS COORDINATING AND FINANCING COUNCIL

Section 2: Expenditure Detail

For the reporting period, provide the expenditure data for all HEAP allocations (Capital Improvements, Services, Rental Assistance or Subsidies, Homeless Youth Set-Aside and Administrative Costs, Other).
For expenditures in the Other category, please provide details on the type of project.

Note: The expenditures being reported are not for each individual project, but a summary of all projects funded by HEAP.

Capital Improvements

New Projects Funded by HEAP	Total # of Beds	Total Homeless Youth Funds Expended	Total Non-Homeless Youth Funds Expended	Total Accrued Interest Funds Expended	Total Funds Expended
Short-Term Shelter					$0.00
Emergency Shelter					$0.00
Navigation Center					$0.00
Transitional Housing					$0.00
Permanent Supportive Housing					$0.00
Other Types of Permanent Housing					$0.00
Total	0.00	$0.00	$0.00	$0.00	$0.00

Expansion Projects Funded by HEAP	Original # of Beds	# of Beds Added	Total # of Beds	Total Homeless Youth Funds Expended	Total Non-Homeless Youth Funds Expended	Total Accrued Interest Funds Expended	Total Funds Expended
Short-Term Shelter			0				$0.00
Emergency Shelter			0				$0.00
Navigation Center			0				$0.00
Transitional Housing			0				$0.00
Permanent Supportive Housing			0				$0.00
Other Types of Permanent Housing			0				$0.00
Total	0	0	0	$0.00	$0.00	$0.00	$0.00

Total Increase in Capacity Funded by HEAP	Homeless Youth Funds			Non-Homeless Youth Funds		
	Original # of Nights	# of Nights Added	Total # of Nights	Original # of Nights	# of Nights Added	Total # of Nights
Short-Term Shelter			0			0
Emergency Shelter			0			0
Navigation Center			0			0
Motel Vouchers			0			0
Host Home Program			0			0
Other Projects: Please list and describe			0			0
Total	0	0	0	0	0	0

Other Projects Funded by HEAP	Total Homeless Youth Funds Expended	Total Non-Homeless Youth Funds Expended	Total Accrued Interest Funds Expended	Total Funds Expended
Appliances (washer, dryer, A/C, heater, water heater, etc.)				$0.00
Mobile Hygiene Units (shower, bathrooms, and/or laundry)				$0.00
Mobile Health Care Service Units (physical and/or behavioral)				$0.00
Renovations (new roof, patio covering, painting, etc.)				$0.00
Safe Parking				$0.00
Other Projects: Please list and describe				$0.00
Total	$0.00	$0.00	$0.00	$0.00

Services

Project Type Funded by HEAP	Total Homeless Youth Funds Expended	Total Non-Homeless Youth Funds Expended	Total Accrued Interest Funds Expended	Total Funds Expended
Street Outreach				$0.00
Day Shelter				$0.00
Homelessness Prevention				$0.00
Housing Navigation and Landlord Engagement				$0.00
Services Only				$0.00
Motel Vouchers				$0.00
Rental Assistance (not reported in Rental Assistance/Subsidies)				$0.00
Move-in Costs				$0.00
Host Home Program (not reported in Rental Assistance/Subsidies)				$0.00
Other (see definition)				$0.00
Total	$0.00	$0.00	$0.00	$0.00

Rental Assistance or Subsidies

Project Type Funded by HEAP	Total Homeless Youth Funds Expended	Total Non-Homeless Youth Funds Expended	Total Accrued Interest Funds Expended	Total Funds Expended
Rental Assistance (not reported in Services)				$0.00
Rapid Rehousing				$0.00
Master Leasing				$0.00
Rental Subsidies				$0.00
Host Home Program (not reported in Services)				$0.00
Other: please list and describe. Add a row for each project				$0.00
Total	$0.00	$0.00	$0.00	$0.00

Other Projects

Other Projects Funded by HEAP	Total Homeless Youth Funds Expended	Total Non-Homeless Youth Funds Expended	Total Accrued Interest Funds Expended	Total Funds Expended
Other Projects: Please list and describe				$0.00
Total	$0.00	$0.00	$0.00	$0.00

Section 3: Outcomes

Outcome data is for project types funded by **HEAP**. For the tables asking for the numbers of participants in each project or project type, one participant may be counted in more than one column.

The number in the "Total" column, however, should be of the number of unduplicated individuals as opposed to the sum of the numbers in that row.

Capital Improvement Projects (New and Expanded) Outcomes

	Homeless Youth HEAP Funds		Non-Homeless Youth HEAP Funds	
	Number of Days Service Provided	Number of Instances Of Service	Number of Days Service Provided	Number of Instances of Service
Mobile Hygiene Services				
Mobile Healthcare Services				
Other (please describe)				

SHORT-TERM SHELTER

Performance Measures by Subpopulation	Chronically Homeless	Veteran	Unaccompanied Homeless Youth (18-24)	Unaccompanied Homeless Youth (Under 18)	Households (Without Children)	Households (With Children and Adults)	Total Served (Unduplicated)
Number of homeless persons served							
Number of persons at imminent risk of homelessness served							
Number of persons served with a prior living situation of "place not meant for habitation"							
Number of instances of services							
Number of persons exiting to a permanent housing destination							
Number of persons exiting to a safe exit, other than permanent housing							
Average length of stay (in days)							n/a

EMERGENCY SHELTER

Performance Measures by Subpopulation	Chronically Homeless	Veteran	Unaccompanied Homeless Youth (18-24)	Unaccompanied Homeless Youth (Under 18)	Households (Without Children)	Households (With Children and Adults)	Total Served (Unduplicated)
Number of homeless persons served							
Number of persons at imminent risk of homelessness served							
Number of persons served with a prior living situation of "place not meant for habitation"							
Number of instances of services							
Number of persons exiting to a permanent housing destination							
Number of persons exiting to a safe exit, other than permanent housing							

Average length of stay (in days)							n/a

NAVIGATION CENTER							
Performance Measures by Subpopulation	**Chronically Homeless**	**Veteran**	**Unaccompanied Homeless Youth (18-24)**	**Unaccompanied Homeless Youth (Under 18)**	**Households (Without Children)**	**Households (With Children and Adults)**	**Total Served (Unduplicated)**
Number of homeless persons served							
Number of persons at imminent risk of homelessness served							
Number of persons served with a prior living situation of “place not meant for habitation”							
Number of instances of services							
Number of persons exiting to a permanent housing destination							
Number of persons exiting to a safe exit, other than permanent housing							
Average length of stay (in days)							n/a

TRANSITIONAL HOUSING							
Performance Measures by Subpopulation	**Chronically Homeless**	**Veteran**	**Unaccompanied Homeless Youth (18-24)**	**Unaccompanied Homeless Youth (Under 18)**	**Households (Without Children)**	**Households (With Children and Adults)**	**Total Served (Unduplicated)**
Number of homeless persons served							
Number of persons at imminent risk of homelessness served							
Number of persons served with a prior living situation of “place not meant for habitation”							
Number of instances of services							
Number of persons exiting to a permanent housing destination							
Number of persons exiting to a safe exit, other than permanent housing							
Average length of stay (in days)							n/a

PERMANENT SUPPORTIVE HOUSING							
Performance Measures by Subpopulation	**Chronically Homeless**	**Veteran**	**Unaccompanied Homeless Youth (18-24)**	**Unaccompanied Homeless Youth (Under 18)**	**Households (Without Children)**	**Households (With Children and Adults)**	**Total Served (Unduplicated)**
Number of homeless persons served							
Number of persons at imminent risk of homelessness served							
Number of persons served with a prior living situation of “place not meant for habitation”							
Number of instances of services							
Number of persons exiting to a permanent housing destination							

Number of persons exiting to a safe exit, other than permanent housing							
Average length of stay (in days)							n/a

OTHER TYPES OF PERMANENT HOUSING							
Performance Measures by Subpopulation	**Chronically Homeless**	**Veteran**	**Unaccompanied Homeless Youth (18-24)**	**Unaccompanied Homeless Youth (Under 18)**	**Households (Without Children)**	**Households (With Children and Adults)**	**Total Served (Unduplicated)**
Number of homeless persons served							
Number of persons at imminent risk of homelessness served							
Number of persons served with a prior living situation of "place not meant for habitation"							
Number of instances of services							
Number of persons exiting to a permanent housing destination							
Average length of stay (in days)							n/a

SAFE PARKING							
Performance Measures by Subpopulation	**Chronically Homeless**	**Veteran**	**Unaccompanied Homeless Youth (18-24)**	**Unaccompanied Homeless Youth (Under 18)**	**Households (Without Children)**	**Households (With Children and Adults)**	**Total Served (Unduplicated)**
Number of homeless persons served							
Number of instances of services							
Number of persons exiting to a permanent housing destination							
Number of persons exiting to a safe exit, other than permanent housing							
Average length of stay (in days)							n/a

SERVICES OUTCOMES

STREET OUTREACH							
Performance Measures by Subpopulation	**Chronically Homeless**	**Veteran**	**Unaccompanied Homeless Youth (18-24)**	**Unaccompanied Homeless Youth (Under 18)**	**Households (Without Children)**	**Households (With Children and Adults)**	**Total Served (Unduplicated)**
Number of homeless persons served							
Number of persons at imminent risk of homelessness served							
Number of persons served with a prior living situation of "place not meant for habitation"							
Number of instances of services							
Number of persons exiting to a permanent housing destination							
Number of persons exiting to a safe exit, other than permanent housing							

DAY SHELTER							
Performance Measures by Subpopulation	**Chronically Homeless**	**Veteran**	**Unaccompanied Homeless Youth (18-24)**	**Unaccompanied Homeless Youth (Under 18)**	**Households (Without Children)**	**Households (With Children and Adults)**	**Total Served (Unduplicated)**
Number of homeless persons served							
Number of persons at imminent risk of homelessness served							
Number of persons served with a prior living situation of "place not meant for habitation"							
Number of instances of services							
Number of persons exiting to a permanent housing destination							
Number of persons exiting to a safe exit, other than permanent housing							
Average length of stay (in days)							n/a

HOMELESS PREVENTION							
Performance Measures by Subpopulation	**Chronically Homeless**	**Veteran**	**Unaccompanied Homeless Youth (18-24)**	**Unaccompanied Homeless Youth (Under 18)**	**Households (Without Children)**	**Households (With Children and Adults)**	**Total Served (Unduplicated)**
Number of homeless persons served							
Number of persons at imminent risk of homelessness served							
Number of persons served with a prior living situation of "place not meant for habitation"							
Number of persons exiting to a permanent housing destination							
Number of persons exiting to a safe exit, other than permanent housing							
Instances of services							

HOST HOMES							
Performance Measures by Subpopulation	**Chronically Homeless**	**Veteran**	**Unaccompanied Homeless Youth (18-24)**	**Unaccompanied Homeless Youth (Under 18)**	**Households (Without Children)**	**Households (With Children and Adults)**	**Total Served (Unduplicated)**
Number of homeless persons served							
Number of persons at imminent risk of homelessness served							
Number of persons served with a prior living situation of "place not meant for habitation"							
Number of instances of services							
Number of persons exiting to a permanent housing destination							
Number of persons exiting to a safe exit, other than permanent housing							
Average length of stay (in days)							n/a

HOUSING NAGIGATION-LANDLORD ENGAGEMENT							
Performance Measures by Subpopulation	**Chronically Homeless**	**Veteran**	**Unaccompanied Homeless Youth (18-24)**	**Unaccompanied Homeless Youth (Under 18)**	**Households (Without Children)**	**Households (With Children and Adults)**	**Total Served (Unduplicated)**
Number of homeless persons served							
Number of persons at imminent risk of homelessness served							
Number of persons served with a prior living situation of "place not meant for habitation"							
Number of persons exiting to a permanent housing destination							
Number of persons exiting to a safe exit, other than permanent housing							
Instances of services							

SERVICES ONLY							
Performance Measures by Subpopulation	**Chronically Homeless**	**Veteran**	**Unaccompanied Homeless Youth (18-24)**	**Unaccompanied Homeless Youth (Under 18)**	**Households (Without Children)**	**Households (With Children and Adults)**	**Total Served (Unduplicated)**
Number of homeless persons served							
Number of persons at imminent risk of homelessness served							
Number of persons served with a prior living situation of "place not meant for habitation"							
Number of persons exiting to a permanent housing destination							
Number of persons exiting to a safe exit, other than permanent housing							
Instances of services							

OTHER: PLEASE LIST							
Performance Measures by Subpopulation	**Chronically Homeless**	**Veteran**	**Unaccompanied Homeless Youth (18-24)**	**Unaccompanied Homeless Youth (Under 18)**	**Households (Without Children)**	**Households (With Children and Adults)**	**Total Served (Unduplicated)**
Number of homeless persons served							
Number of persons at imminent risk of homelessness served							
Number of persons served with a prior living situation of "place not meant for habitation"							
Number of persons exiting to a permanent housing destination							
Number of persons exiting to a safe exit, other than permanent housing							
Instances of services							

RENTAL ASSISTANCE OR SUBSIDIES OUTCOMES

RENTAL ASSISTANCE

Performance Measures by Subpopulation	Chronically Homeless	Veteran	Unaccompanied Homeless Youth (18-24)	Unaccompanied Homeless Youth (Under 18)	Households (Without Children)	Households (With Children and Adults)	Total Served (Unduplicated)
Number of homeless persons served							
Number of persons at imminent risk of homelessness served							
Number of persons served with a prior living situation of "place not meant for habitation"							
Number of persons exiting to a permanent housing destination							
Number of persons exiting to a safe exit, other than permanent housing							
Instances of Services							
Average length of stay (in days)							n/a

RAPID REHOUSING

Performance Measures by Subpopulation	Chronically Homeless	Veteran	Unaccompanied Homeless Youth (18-24)	Unaccompanied Homeless Youth (Under 18)	Households (Without Children)	Households (With Children and Adults)	Total Served (Unduplicated)
Number of homeless persons served							
Number of persons at imminent risk of homelessness served							
Number of persons served with a prior living situation of "place not meant for habitation"							
Number of persons exiting to a permanent housing destination							
Number of persons exiting to a safe exit, other than permanent housing							
Instances of Services							
Average length of stay (in days)							n/a

MASTER LEASING

Performance Measures by Subpopulation	Chronically Homeless	Veteran	Unaccompanied Homeless Youth (18-24)	Unaccompanied Homeless Youth (Under 18)	Households (Without Children)	Households (With Children and Adults)	Total Served (Unduplicated)
Number of homeless persons served							
Number of persons at imminent risk of homelessness served							
Number of persons served with a prior living situation of "place not meant for habitation"							
Number of persons exiting to a permanent housing destination							
Number of persons exiting to a safe exit, other than permanent housing							
Instances of Services							
Average length of stay (in days)							n/a

MOTEL VOUCHERS

Performance Measures by Subpopulation	Chronically Homeless	Veteran	Unaccompanied Homeless Youth (18-24)	Unaccompanied Homeless Youth (Under 18)	Households (Without Children)	Households (With Children and Adults)	Total Served (Unduplicated)
Number of homeless persons served							
Number of persons at imminent risk of homelessness served							
Number of persons served with a prior living situation of "place not meant for habitation"							
Number of persons exiting to a permanent housing destination							
Number of persons exiting to a safe exit, other than permanent housing							
Instances of Services							
Average length of stay (in days)							n/a

RENTAL SUBSIDIES

Performance Measures by Subpopulation	Chronically Homeless	Veteran	Unaccompanied Homeless Youth (18-24)	Unaccompanied Homeless Youth (Under 18)	Households (Without Children)	Households (With Children and Adults)	Total Served (Unduplicated)
Number of homeless persons served							
Number of persons at imminent risk of homelessness served							
Number of persons served with a prior living situation of "place not meant for habitation"							
Number of persons exiting to a permanent housing destination							
Number of persons exiting to a safe exit, other than permanent housing							
Instances of Services							
Average length of stay (in days)							n/a

HOST HOMES

Performance Measures by Subpopulation	Chronically Homeless	Veteran	Unaccompanied Homeless Youth (18-24)	Unaccompanied Homeless Youth (Under 18)	Households (Without Children)	Households (With Children and Adults)	Total Served (Unduplicated)
Number of homeless persons served							
Number of persons at imminent risk of homelessness served							
Number of persons served with a prior living situation of "place not meant for habitation"							
Number of Instances of Services							
Number of persons exiting to a permanent housing destination							
Number of persons exiting to a safe exit, other than permanent housing							
Average length of stay (in days)							n/a

OTHER: PLEASE LIST TYPE

Performance Measures by Subpopulation	Chronically Homeless	Veteran	Unaccompanied Homeless Youth (18-24)	Unaccompanied Homeless Youth (Under 18)	Households (Without Children)	Households (With Children and Adults)	Total Served (Unduplicated)
Number of homeless persons served							
Number of persons at imminent risk of homelessness served							
Number of persons served with a prior living situation of “place not meant for habitation”							
Number of persons exiting to a permanent housing destination							
Number of persons exiting to a safe exit, other than permanent housing							
Instances of Services							
Average length of stay (in days)							n/a

CALIFORNIA HOMELESS COORDINATING AND FINANCING COUNCIL

Section 4: Demographics

Fill in the tables below with the number of individuals served due to HEAP funds by the racial and ethnic categories listed below.
One participant may be counted in any of the racial categories and may also be counted separately in the Hispanic/Latino ethnicity column.

Age

Project Type/Age	12 and under	Ages 13-17	Ages 18-24	Ages 25-34	Ages 35-44	Ages 45-54	Ages 55-61	Ages 62+	Doesn't Know/ Refused to Answer
Night by Night Shelter									
Emergency Shelter									
Navigation Center									
Transitional Housing									
Permanent Supportive Housing									
Other Types of Permanent Housing									
Safe Parking									
Street Outreach									
Day Shelter									
Homelessness Prevention									
Housing Navigation/Landlord Engagement									
Services Only									
Other: please list and describe									
Rental Assistance and Subsidies									

Gender

Project Type/Gender	Male	Female	Trans Female (M to F)	Trans Male (F to M)	Gender Non-Conforming (not exclusively M or F)	Doesn't know/ Refused to Answer
Night by Night Shelter						
Emergency Shelter						
Navigation Center						
Transitional Housing						
Permanent Supportive Housing						
Other Types of Permanent Housing						
Safe Parking						
Street Outreach						
Day Shelter						
Homelessness Prevention						
Housing Navigation/Landlord Engagement						
Services Only						
Other: please list and describe						
Rental Assistance and Subsidies						

Race

Project Type/Race	White	Black or African American	Asian	American Indian or Alaska Native	Native Hawaiian or Other Pacific Islander	Multiple Races	Doesn't Know/ Refused to Answer
Night by Night Shelter							
Emergency Shelter							

Navigation Center							
Transitional Housing							
Permanent Supportive Housing							
Other Types of Permanent Housing							
Safe Parking							
Street Outreach							
Day Shelter							
Homelessness Prevention							
Housing Navigation/Landlord Engagement							
Services Only							
Other: please list and describe							
Rental Assistance and Subsidies							

Ethnicity

Project Type/Ethnicity	Non-Hispanic/Non-Latino	Hispanic/Latino	Doesn't Know/ Refused to Answer
Short-Term Shelter			
Emergency Shelter			
Navigation Center			
Transitional Housing			
Permanent Supportive Housing			
Other Types of Permanent Housing			
Safe Parking			
Street Outreach			
Day Shelter			
Homelessness Prevention			
Housing Navigation/Landlord Engagement			
Services Only			
Other: please list and describe			
Rental Assistance and Subsidies			

Section 5: Qualitative Assessment

1. Describe how HEAP funds have contributed to your Continuum of Care making progress towards local homeless goals (e.g. additional services provided, capacity created, systems building, investments made, lower waitlists, etc.)

During the first reporting period, Napa County obligated $1,000,000 to two capital projects to address homelessness.

The first project is Manzanita Affordable Apartments. The County has committed $750,000 in funds in exchange for the reservation of 6 units for individuals or families existing homelessness via the Coordinated Entry System. For a period of 55 years, the County and Continuum of Care will always have six units in the 50 unit complex occupied by individuals/families placed by the Coordinated Entry System. Manzanita family apartments is expected to break ground in March 2020.

The second project is upgrades to the South Napa Homeless Shelter owned by Napa County and operated by Abode Services. The Shelter opened in 2005 years but was not designed to serve the 69 individuals currently residing in the shelter. Additionally, a Day Use Center (known as the Hope Center) was relocated to the South Napa Shelter and serves 50+ additional adults a day with shower facilities, case management, mental health services, clinical services and other housing placement services. The center is in need of major repairs and upgrades to remain operational and serve the high volume of clients seeking services. A total of $250,000 has been obligated to this project. A consultant has been hired to complete a needs assessment and put together bid documents for projects. It is anticipated that the first project will be the repair and upgrade of the men's bathroom.

2. Describe how HEAP funds have contributed to your Continuum of Care making progress towards local youth homelessness goals (e.g. additional services provided, capacity created, systems building, investments made, lower waitlist, etc.)

The Continuum of Care is still working on a plan to expend youth homelessness programs and services.

3. Describe the alignment between HEAP-funded activities and "Housing First" principles (as defined in Welfare and Institutions Code section 8255).

Napa County and the local Continuum of Care have implemented a system where the emergency shelter and day center are part of a low-barrier and housing focused crisis response system. Anyone experiencing a housing crisis is able to enter the shelter system or day center without pre-requisites and shelter services are focused on re-connecting individuals with housing as quickly as possibly. Additionally, the County/continuum of care prioritizes housing for the community's most vulnerable. A bi-weekly meeting is held between County staff and all service providers that work on housing related activities to review the most vulnerable clients based on the VI-SPIDAT tool in order to place clients in vacant units.

4. Please provide any additional feedback on the impact of HEAP funds that you would like to share with the Homeless Coordinating and Financing Council. (Optional)

We appreciate the support and responsiveness of staff.

ADDITIONAL COMMENTS:

Submission Certification

I certify that all information included in this report is true and accurate to the best of my knowledge.

Signature: _____ Date: _____

Name &
Title:

ADDITIONAL COMMENTS:

Submission Certification

I certify that all information included in this report is true and accurate to the best of my knowledge.

Signature: Molly Rattigan

Date: 02/25/2020

Name & Title: Molly Rattigan, Director of Housing + Homeless Services