Attachment A
HHAP Background and Requirements

Background and Application Requirements

The Homeless Housing, Assistance, and Prevention Program (HHAP) was originally authorized and signed into law by Governor Gavin Newsom on July 31, 2019. The first round of the HHAP program was a $650 million block grant program designed to support regional coordination and expand or develop immediate homelessness challenges throughout the state. The following year, the Governor authorized an additional $300 million to be distributed in Round 2 of the program. In 2021, Governor Newsom signed AB 140 (Health & Safety Code § 50218.6, et seq.), increasing funding to $1 billion per year over two years (HHAP Rounds 3 and 4).

HHAP Round 3 (HHAP-3) is designed to build on regional coordination developed through previous rounds of the Homeless Emergency Aid Program, HHAP, and COVID-19 funding. HHAP-3 funds are intended to be used to continue to build regional coordination and a unified regional response to reduce and end homelessness informed by a best-practices framework focused on moving homeless individuals and families into permanent housing and supporting the efforts of those individuals and families to maintain their permanent housing.

As part of HHAP-3, statute requires applicants to submit additional information in order to help facilitate strategic use of state funds and create mutual accountability between the state and its grantees to assure the plans lead to demonstrable impacts in preventing and ending homelessness. There are four required elements to the HHAP-3 application, as follows:

Part I: Landscape Analysis of Needs, Demographics, and Funding
Local Homelessness Action Plans must include the following required information:

- A local landscape analysis that assesses the current number of people experiencing homelessness and existing programs and funding which address homelessness.
- Identification of the number of individuals and families served, including demographic information and intervention types provided, and demographic subpopulations that are underserved relative to their proportion of individuals experiencing homelessness.

- Identification of funds, currently being used, and budgeted to be used, to provide housing and homelessness-related services to persons experiencing homelessness or at imminent risk of homelessness, how this funding serves subpopulations, and types of interventions funded.

Part II: Outcome Goals and Strategies for Achieving those Goals

In addition, Local Homelessness Action Plans must identify and describe Outcome Goals, and strategies for achieving those goals, across the following performance measures:

1. Reducing the number of persons experiencing homelessness.
2. Reducing the number of persons who become homeless for the first time.
3. Increasing the number of people exiting homelessness into permanent housing.
4. Reducing the length of time persons remain homeless.
5. Reducing the number of persons who return to homelessness after exiting homelessness to permanent housing.
6. Increasing successful placements from street outreach.

Further, these plans must identify trackable goals, related to the Outcome Goals above, and applicable specifically to underserved populations and populations disproportionately impacted by homelessness.

Part III: Application Narrative Responses

Jurisdictions must submit narrative responses for the HHAP-3 application to provide additional information on regional coordination, capacity building, and equity related efforts in alignment with local action plan goals and strategies.

Part IV: HHAP-3 Funding Plan

Finally, jurisdictions must provide information and budget documents describing the specific allowable activities to be supported with HHAP-3 funds.

Eligible Applicants

Eligible applicants include California's Continuums of Care (as identified by the United States Department of Housing and Urban Development), large cities (with a population of 300,000 or more, as of January 1, 2020), and counties. The initial $800 million of HHAP-3 funding will be made available as *non-competitive formula allocations* to eligible grantees counties as follows:

Eligible Applicants	Initial Funding Amount
44 Continuums of Care (CoCs)	$240,000,000
13 Large Cities/Cities that are also Counties (with populations over 300,000)	$336,000,000
58 Counties	$224,000,000

Individual allocations for each of the eligible applicants are based on their proportionate share of the state's homeless population as reported by the HUD in the 2019 Point-In-Time

(PIT) count. Allocation amounts can be found on the [Cal ICH website's HHAP page](#) and in *Attachment B* of this memo. HHAP-3 recipients must use at least 10 percent of its allocation for services for homeless youth populations, which are defined as unaccompanied youth who are between 12 and 24 years old and experiencing homelessness.

Further, $180 million in bonus HHAP-3 funds will be available to CoC, city, and county recipients that meet funding obligation and outcome goal requirements. Cal ICH will determine whether a recipient has met its funding obligation and outcome goals requirements through July 1, 2024 and will award bonus funding no later than November 1, 2024.[1] More information about bonus funding criteria and processes will be provided to the Council at a later date.

In some cases, grantees with overlapping jurisdictions (for example, a CoC and a city within that CoC) will apply separately for HHAP-3 funds. Applicants with overlapping jurisdictions have been encouraged to submit joint applications, but are allowed under statute to submit separate applications. A list of HHAP-3 applicants with overlapping jurisdictions that plan to submit separately is included as *Attachment C*. It is expected that 76 separate applications will be submitted for review, consideration, and approval for disbursement of HHAP-3 funds.

Last, in HHAP Round 3, federally recognized tribal governments are eligible to apply for funding through a separate application process through which a set-aside of $20 million will be awarded. More information about tribal application processes will be provided to the Council at a later date.

Application Timeline

October 15, 2021
Eligible applicants were required to submit a Standard Agreement to Apply, in order to receive the initial funding disbursement of 20 percent of an individual applicant's total allocation or 25 percent of joint applicant's total combined allocations.

December 17, 2021
Cal ICH issued the [HHAP-3 Notice of Funding Availability (NOFA)](#).

February 15, 2022
Cal ICH issued [HHAP-3 Local Homelessness Action Plan & Application Template](#) and [HHAP-3 Data Tables Template](#), which provide descriptions of the information required for Local Homelessness Action Plans, narrative responses, and funding plans, requirements that are summarized here.

June 30, 2022

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[1] Cal ICH may provide exceptions to the requirement to meet outcome goals to receive bonus funding if the recipient demonstrates hardship by disaster for which a state of emergency is proclaimed by the Governor.

Statutory deadline for submission of HHAP-3 applications, including Local Homelessness Action Plans.

Attachment D details the process Cal ICH staff will implement to review all submitted HHAP-3 applications.

Attachment B
HHAP-3 Base Allocations

CONTINUUM OF CARE	ALLOCATION
Alpine, Inyo, Mono Counties CoC	$ 320,291.99
Amador, Calaveras, Mariposa, Tuolumne Counties CoC	$ 1,264,704.34
Bakersfield/Kern County CoC	$ 1,990,599.73
Chico, Paradise/Butte County CoC	$ 1,894,811.47
Colusa, Glenn, Trinity Counties CoC	$ 287,364.77
Daly/San Mateo County CoC	$ 2,262,997.58
Davis, Woodland/Yolo County CoC	$ 980,332.95
El Dorado County CoC	$ 917,471.90
Fresno City & County/Madera County CoC	$ 3,753,702.34
Glendale CoC	$ 363,696.04
Humboldt County CoC	$ 2,547,368.97
Imperial County CoC	$ 2,114,825.12
Lake County CoC	$ 610,650.14
Long Beach CoC	$ 2,834,733.75
Los Angeles City & County CoC	$ 84,199,375.07
Marin County CoC	$ 1,547,579.04
Mendocino County CoC	$ 1,174,902.85
Merced County CoC	$ 909,988.45
Napa City & County CoC	$ 481,934.67
Nevada County CoC	$ 621,126.98
Oakland, Berkeley/Alameda County CoC	$ 12,006,459.41
Oxnard, San Buenaventura/Ventura County CoC	$ 2,497,978.15
Pasadena CoC	$ 811,206.81
Redding/Shasta, Siskiyou, Lassen, Plumas, Del Norte, Modoc, Sierra Counties CoC	$ 2,019,036.87
Richmond/Contra Costa County CoC	$ 3,434,907.05
Riverside City & County CoC	$ 4,207,199.87
Roseville, Rocklin/Placer County CoC	$ 923,458.67
Sacramento City & County CoC	$ 8,323,101.56
Salinas/Monterey, San Benito Counties CoC	$ 4,047,053.88
San Bernardino City & County CoC	$ 3,901,874.80
San Diego City and County CoC *	$ 13,709,694.36
San Francisco CoC	$ 12,025,916.40
San Jose/Santa Clara City & County CoC	$ 14,526,887.93
San Luis Obispo County CoC	$ 2,219,593.53
Santa Ana, Anaheim/Orange County CoC	$ 10,267,303.85
Santa Maria/Santa Barbara County CoC	$ 2,698,534.82

Santa Rosa, Petaluma/Sonoma County CoC	$ 4,416,736.69
Stockton/San Joaquin County CoC	$ 3,937,795.40
Tehama County CoC	$ 431,047.16
Turlock, Modesto/Stanislaus County CoC	$ 2,878,137.80
Vallejo/Solano County CoC	$ 1,722,691.94
Visalia/Kings, Tulare Counties CoC	$ 1,592,479.78
Watsonville/Santa Cruz City & County CoC	$ 3,243,330.53
Yuba City & County/Sutter County CoC	$ 1,079,114.59

COUNTY	ALLOCATION
Alameda	$ 11,206,028.78
Alpine	$ -
Amador	$ 298,939.19
Butte	$ 1,768,490.70
Calaveras	$ 259,825.65
Colusa	$ 78,227.08
Contra Costa	$ 3,205,913.24
Del Norte	$ 257,031.82
El Dorado	$ 856,307.11
Fresno	$ 2,976,819.66
Glenn	$ 79,623.99
Humboldt	$ 2,377,544.38
Imperial	$ 1,973,836.78
Inyo	$ 202,552.25
Kern	$ 1,857,893.08
Kings	$ 349,228.02
Lake	$ 569,940.13
Lassen	$ 64,257.96
Los Angeles	$ 82,328,410.88
Madera	$ 526,635.86
Marin	$ 1,444,407.10
Mariposa	$ 83,814.73
Mendocino	$ 1,096,575.99
Merced	$ 849,322.55
Modoc	$ 6,984.56
Mono	$ 96,386.93
Monterey	$ 3,381,924.17
Napa	$ 449,805.69
Nevada	$ 579,718.52
Orange	$ 9,582,816.93
Placer	$ 861,894.76
Plumas	$ 64,257.96

Riverside	$ 3,926,719.88
Sacramento	$ 7,768,228.13
San Benito	$ 395,326.12
San Bernardino	$ 3,641,749.82
San Diego*	$ 12,795,714.74
San Francisco	$ 11,224,188.64
San Joaquin	$ 3,675,275.71
San Luis Obispo	$ 2,071,620.63
San Mateo	$ 2,112,131.08
Santa Barbara	$ 2,518,632.50
Santa Clara	$ 13,558,428.74
Santa Cruz	$ 3,027,108.50
Shasta	$ 1,155,246.30
Sierra	$ 16,762.95
Siskiyou	$ 319,892.87
Solano	$ 1,607,845.81
Sonoma	$ 4,122,287.57
Stanislaus	$ 2,686,261.95
Sutter	$ 409,295.24
Tehama	$ 402,310.68
Trinity	$ 110,356.06
Tulare	$ 1,137,086.44
Tuolumne	$ 537,811.15
Ventura	$ 2,331,446.28
Yolo	$ 914,977.42
Yuba	$ 597,878.37

CITY	ALLOCATION
Anaheim**	$ 10,290,351.69
Bakersfield	$ 3,990,136.37
Fresno	$ 7,524,257.15
Long Beach	$ 5,682,194.20
Los Angeles***	$ 143,640,000.00
Oakland	$ 24,066,822.52
Riverside	$ 8,433,288.22
Sacramento	$ 16,683,570.18
San Diego *	$ 27,480,939.20
San Francisco	$ 24,105,823.85
San Jose	$ 29,118,995.18
Santa Ana**	$ 10,290,351.69
Stockton	$ 7,893,269.76

* Indicates jurisdictions approved to use 2017 PIT counts per HSC § 50216 (j). All other jurisdiction allocations are based on 2019 PIT counts.
** When more than one eligible city is within the same PIT count area, the proportionate share of funds shall be equally allocated to those cities.
*** No more than 45 percent of the total allocation for cities will be awarded to an individual city.

Applicants with overlapping jurisdictions (for example, a CoC and a city within that CoC) may apply jointly or separately for HHAP-3 funds. Below is a list of the jurisdictions applying jointly (with the administering entity listed first and their joint applicants listed underneath) as well as those applying separately (listed individually).

Jurisdictions Applying Jointly

The Administering Entity that will enter a contract with BCSH on behalf of the joint applicants in called out in bold with "(administering entity)" after the name of the organization followed by the names of their joint applicant organizations.

CoC#	JURISDICTION NAME	TYPE
CA-502	**Alameda (administering entity)**	**County**
CA-502	Oakland, Berkeley/Alameda County CoC	CoC
CA-530	**Alpine, Inyo, Mono Counties CoC (administering entity)**	**CoC**
CA-530	Inyo	County
CA-530	Mono	County
CA-526	**Amador, Calaveras, Mariposa, Tuolumne CoC (administering entity)**	**CoC**
CA-526	Amador	County
CA-526	Calaveras	County
CA-526	Mariposa	County
CA-519	**Butte (administering entity)**	**County**
CA-519	Chico, Paradise/Butte County CoC	CoC
CA-523	**Colusa, Glenn, Trinity Counties CoC (administering entity)**	**CoC**
CA-523	Colusa	County
CA-523	Glenn	County
CA-505	**Contra Costa (administering entity)**	**County**
CA-505	Richmond/Contra Costa County CoC	CoC
CA-525	**El Dorado (administering entity)**	**County**
CA-525	El Dorado County CoC	CoC
CA-514	**Fresno (administering entity)**	**County**
CA-514	Fresno City & County/Madera County CoC	CoC
CA-522	**Humboldt (administering entity)**	**County**
CA-522	Humboldt County CoC	CoC
CA-613	**Imperial County CoC (administering entity)**	**CoC**
CA-613	Imperial	County
CA-606	**Long Beach CoC (administering entity)**	**CoC**
CA-606	Long Beach	City
CA-507	**Marin (administering entity)**	**County**

CA-507	Marin County CoC	CoC
CA-509	**Mendocino (administering entity)**	**County**
CA-509	Mendocino County CoC	CoC
CA-531	**Nevada (administering entity)**	**County**
CA-531	Nevada County CoC	CoC
CA-611	**Oxnard, San Buenaventura/Ventura CoC (administering entity)**	**CoC**
CA-611	Ventura	County

Jurisdictions Applying Separately

CoC#	JURISDICTION NAME	TYPE
CA-602	Anaheim	City
CA-604	Bakersfield	City
CA-604	Bakersfield/Kern County CoC	CoC
CA-521	Davis, Woodland/Yolo County CoC	CoC
CA-514	Fresno	City
CA-612	Glendale CoC	CoC
CA-604	Kern	County
CA-513	Kings	County
CA-529	Lake	County
CA-529	Lake County CoC	CoC
CA-600	Los Angeles	City
CA-600, CA-606, CA-607, CA-612	Los Angeles	County
CA-600	Los Angeles City & County CoC	CoC
CA-514	Madera	County
CA-520	Merced	County
CA-520	Merced County CoC	CoC
CA-506	Monterey	County
CA-517	Napa	County
CA-517	Napa City & County CoC	CoC
CA-502	Oakland	City
CA-602	Orange	County
CA-607	Pasadena CoC	CoC
CA-608	Riverside	County
CA-608	Riverside	City
CA-608	Riverside City & County CoC	CoC
CA-503	Sacramento	County
CA-503	Sacramento	City
CA-503	Sacramento City & County CoC	CoC
CA-506	Salinas/Monterey, San Benito Counties CoC	CoC
CA-506	San Benito	County
CA-609	San Bernardino	County
CA-609	San Bernardino City & County CoC	CoC

CA-601	San Diego	County
CA-601	San Diego	City
CA-601	San Diego City and County CoC	CoC
CA-500	San Jose	City
CA-602	Santa Ana	City
CA-602	Santa Ana, Anaheim/Orange County CoC	CoC
CA-603	Santa Barbara	County
CA-603	Santa Maria/Santa Barbara County CoC	CoC
CA-518	Solano	County
CA-510	Stanislaus	County
CA-511	Stockton	City
CA-523	Trinity	County
CA-513	Tulare	County
CA-526	Tuolumne	County
CA-510	Turlock, Modesto/Stanislaus County CoC	CoC
CA-518	Vallejo/Solano County CoC	CoC
CA-513	Visalia/Kings, Tulare Counties CoC	CoC
CA-521	Yolo	County

Cal ICH Staff Review Process

Using the criteria detailed in *Attachment E*, Grants Division staff will follow the process outlined below to review HHAP-3 Applications:

- Grant Analyst will record the application and check for completeness. If information is missing, it will be noted and routed to the Grant Unit Manager.
- Grant Unit Manager will review Parts I, III and IV. Grant Manager will make notes including amendment requests and the application will be routed to the Grant Section Chief.
- Grant Section Chief will review notes and requests for amendments. Grant Section Chief will review Part II and route to TA Provider to review and approve or request amendments for Outcome Goals. TA Provider will route back to Grant Analyst.
- Grant Analyst will review all notes and requests for amendments. Grant Analyst will provide an email to the applicant with an approval or a request for amendments.
- Grants Director will be briefed weekly on progress and to determine if any of the HHAP-3 applications require additional review from executive leadership.

Cal ICH staff will go through the following steps to ensure all applications are complete and comprehensive, and determine where applicants may be asked for amendments:

Step 1: Initial Intake and Review (Grant Analyst)
- Initial Intake
  - Record date received, applicant name and contact information.
  - Note if all applicants for the jurisdiction have turned in application.
- Statutory compliance review
  - Did applicant provide the statutorily required information?
    - ✓ Amendment: Statutorily required information is missing or unclear.

Step 2: Review Part I: Landscape Analysis of Needs, Demographics, and Funding (Grant Unit Manager)
Completed once all applications from the jurisdiction have been received.
- Landscape Analysis Needs and Demographics Data
  - Is data provided clear?
  - Is data provided from a reliable source?
  - Is data provided within the last 3 years?
    - ✓ Amendment: Data provided is unclear; data source is unclear; data is more than 3 years old; joint applicants provide data that does not represent full jurisdiction.
- Landscape Analysis of People Being Served
  - Is data provided clear?
  - Is data provided from a reliable source?
  - Is data provided within the last 3 years?

- ✓ Amendment: Data provided is unclear, data source is unclear, data is more than 3 years old, joint applicants provide data that does not represent full jurisdiction.
- Landscape Analysis of State, Federal, and Local Funding
  - o Is data provided clear?
  - o Are federal, state, and local funding programs provided?
  - o Is funding source provided for all funding?
  - o Does funding source include Cal ICH funding?
  - o Is Cal ICH funding reflected accurately according to internal budget records?
    - ✓ Amendment: Data provided is unclear; federal, state, and local funding sources are not all provided; funding source is unclear; Cal ICH funding is not represented; joint applicants provide funding sources that do not represent full jurisdiction.

Step 3: Review Part II: Outcome Goals and Strategies for Achieving those Goals (Grant Section Chief/TA Providers)

- Outcome Goals
  - o Applicant set Outcome Goals at the CoC level.
  - o Applicant set an Outcome Goal for each of the 6 measures required.
  - o Applicant provided trackable data goals in each of the 6 measures as they apply to underserved populations and populations disproportionately impacted by homelessness.
  - o Determined to be ambitious and achievable for local conditions (will utilize TA providers for this review).
  - o Applicant provides clear strategies on how they intend to achieve Outcome Goals.
    - ✓ Amendment: Outcome Goals are unclear or incomplete; strategies to achieve Outcome Goals are unclear; Outcome Goals are not set at the CoC level; Outcome Goals are not set using baseline data provided by Cal ICH, Outcome Goals are notably misaligned with the data patterns for the jurisdiction.

Step 4: Review Part III: Application Narrative Responses (Grant Unit Manager)

- Partnerships/Collaboration Narratives
  - o Applicant provides clear and thorough responses.
  - o Applicant provides details on regional partnerships and how they coordinate regional responsibilities.
  - o Applicant provides details on how they partner with or plan to partner with other systems or sectors.
  - o Applicant provides Clearly defined actions they will take to ensure equitable access to services and housing and the achievement of equitable outcomes.
  - o Identified actions are aligned with the equity-focused Outcome Goals and related strategies described in previous Parts but are not necessarily limited to those strategies.

- o Applicant provides clearly defined plans for seeking to leverage funding investments from mainstream systems for evidence-based housing and housing-based solutions.
- o Applicant provides clearly defined, specific actions the applicant will take to create quantifiable progress in addressing the needs, challenges, and issues identified in the delivery of housing and services to people experiencing homelessness and at risk of homelessness.
- o Applicant provides clear evidence of connection and coordination with local homeless Coordinated Entry System.
- o Applicant provides clear description of role of Coordinated Entry System in assessing need for, and facilitating referrals to, HHAP-3 funded programmatic activities.
  - ✓ Amendment: Answers are incomplete or unclear; applicant provides minimal information.

Step 5: Review Part IV: HHAP-3 Funding Plans (Grant Unit Manager)
- Funding Plans, Demonstrated Need, Budget Template
  - o Applicant provides clear and thorough information on how they will utilize HHAP-3 funding.
  - o Applicant funding plans align with making progress to achieve Outcome Goals.
  - o Applicant proposes to use funding on eligible uses.
  - o Plans from overlapping jurisdictions have funding plans that complement one another.
  - o If Interim Housing is proposed to be funded, applicant provides demonstrated need data that supports the project.
    - ✓ Amendment: Funding plans are incomplete or unclear; funding plans do not align with strategies explained throughout application; funding plans include possible expenditure on non-eligible activities; funding plans do not provide demonstrated need data for Interim Housing projects; funding plans do not appear to be supporting achievement of Outcome Goals; funding plans do not show regional coordination.

Additional Review for Applications with Overlapping Jurisdictions

As noted previously, eligible cities, counties, and CoCs with overlapping jurisdictions have been encouraged to submit joint applications, but are allowed under statute to submit separate applications. A list of HHAP-3 applicants with overlapping jurisdictions that plan to submit separately is included as *Attachment C*.

In such instances, there is an expectation that the jurisdictions will collaborate closely in the development of their applications, including their Outcome Goals, strategies, and planned uses of funding, and that their applications will reflect aligned and complementary analyses and efforts. Therefore, Cal ICH staff will also consider the following criteria in assessing the applications from overlapping jurisdictions:

- ***Landscape analyses of needs, demographics, and of people being served*** are either the same across the jurisdictions' applications when they serve identical

geographic areas or are clearly aligned and reflect shared approaches to analyzing data;

- **Landscape analyses of funding** are clearly aligned, and reflect funding sources administered by each applicant and an understanding of resources administered through overlapping jurisdictions;

- **Outcome Goals** are shared goals set for the CoC's full geographic area;

- **Associated equity-related goals** are either the same across the jurisdictions' applications, or they are distinct but complementary;

- **Strategies for achieving goals** are either the same across the jurisdictions' applications or, if they are different, they are clearly complementary and reflective of appropriate areas of focus, priority, and accountability for each jurisdiction;

- **Narrative responses** reflect shared information and aligned perspectives on the issues addressed;

- **HHAP-3 Funding Plans** do not necessarily reflect investments into the same programmatic activities, but are all complementary to, and fill important gaps within, investments from other funding sources reflected in landscape analysis of funding, likely to support progress toward achievement of jurisdictions' Outcome Goals and associated equity-related goals.

Timeframes

Given the complexity and comprehensiveness of the information required, and the interjurisdictional planning efforts that are being encouraged, it is anticipated that most jurisdictions will submit their Local Homelessness Action Plans and Applications shortly before or on the June 30, 2022 statutory deadline.

Following submission, rapid and timely review of applications is required by statute, as follows:

- Cal ICH staff is required to review each application and to issue a notice of award, or to request an amended application, within 30 days of receiving a final application.
- If an amended application is requested, jurisdictions must submit the amended application within 30 days of request.
- Cal ICH is then required to review each amended application and to issue a notice of award within 30 days of receiving an amended application. If an amended application does not address Cal ICH's concerns, Cal ICH will provide additional guidance. In the case of documented extenuating circumstances, Cal ICH may provide the grantee with a deadline extension.

Attachment E
Detailed Criteria for Assessing and Approving HHAP-3 Applications

The following tables summarize the criteria that Cal ICH staff will use in assessing and determining whether to approve jurisdictions' Local Homelessness Action Plans and HHAP Applications across:

- Part I: Landscape Analysis of Needs, Demographics, and Funding
- Part II: Outcome Goals and Strategies for Achieving those Goals
- Part III: Application Narrative Responses
- Part IV: HHAP-3 Funding Plan

Part I: Landscape Analysis of Needs, Demographics, and Funding	
Required Elements	**Summary of Criteria**
(i) A **local landscape analysis that assesses the current number of people experiencing homelessness** and existing programs and funding which address homelessness.	*Data presented is:* ☐ Responsive to statutory requirements ☐ Comprehensive and thorough ☐ Clearly presented ☐ Based upon clearly identified and reliable sources of data ☐ *For applications from overlapping jurisdictions:* Data presented is either the same across the jurisdictions' applications or is clearly aligned and reflect shared approaches to analyzing data
(ii) **Identification of the number of individuals and families served, including demographic information and intervention types provided**, and demographic subpopulations that are underserved relative to their proportion of individuals experiencing homelessness.	*Data presented is:* ☐ Responsive to statutory requirements ☐ Comprehensive and thorough ☐ Clearly presented ☐ Based upon clearly identified and reliable sources of data ☐ *For applications from overlapping jurisdictions:* Data presented is either the same across the jurisdictions' applications or is clearly aligned and reflect shared approaches to analyzing data
(iii) **Identification of funds, currently being used, and budgeted to be used, to provide housing and homelessness-related services to persons experiencing homelessness or at imminent risk of homelessness**, how this funding serves subpopulations, and types of interventions funded.	*Landscape analysis of funds is:* ☐ Responsive to statutory requirements ☐ Comprehensive and inclusive of a full range of federal, state, and local funding sources ☐ Clearly presented regarding populations served and types of interventions funded ☐ *For applications from overlapping jurisdictions:* Landscape analyses of funding are either the same across the jurisdictions' applications, or are clearly

Part I: Landscape Analysis of Needs, Demographics, and Funding	
Required Elements	**Summary of Criteria**
	aligned, and reflect funding sources administered by each applicant

Part II: Outcome Goals and Strategies for Achieving those Goals	
Required Elements	**Summary of Criteria**
Local Homelessness Action Plans must identify and describe Outcome Goals, and strategies for achieving those goals, across the following performance measures: • Reducing the number of persons experiencing homelessness. • Reducing the number of persons who become homeless for the first time. • Increasing the number of people exiting homelessness into permanent housing. • Reducing the length of time persons remain homeless. • Reducing the number of persons who return to homelessness after exiting homelessness to permanent housing. • Increasing successful placements from street outreach.	*Outcome Goals identified are:* ☐ Responsive to statutory requirements ☐ Reflective of HDIS-generated baseline data provided ☐ Logically aligned across Goals ☐ Focused on driving progress on elements of current performance needing improvement ☐ Suitably ambitious for local conditions ☐ Set at the CoC's full geographic area, even within applications from overlapping jurisdictions
In addition, **Local Homelessness Action Plans must identify trackable data goals related to the Outcome Goals as they apply to underserved populations and populations disproportionately impacted** by homelessness.	*Outcomes Goals are each complemented by:* ☐ Appropriate, trackable data goals related to the Outcome Goals that apply to underserved populations and populations disproportionately impacted by homelessness ☐ These equity-focused goals are responsive to data and information reflected in the jurisdiction's landscape analyses ☐ *For applications from overlapping jurisdictions: These* equity-related goals are either the same across the jurisdictions' applications, or they are distinct but clearly complementary
Strategies for Achieving Outcome Goals	*Strategies identified are:* ☐ Responsive to statutory requirements ☐ Comprehensive and inclusive of strategies intended to drive progress on each Outcome Goal ☐ Aligned with best practices and Housing First principles and approaches ☐ Reflective of strategies that extend beyond HHAP resources ☐ Clearly described, including identifying timeframes, entities with lead responsibility, and measurable targets.

Part II: Outcome Goals and Strategies for Achieving those Goals	
Required Elements	**Summary of Criteria**
	☐ *For applications from overlapping jurisdictions:* Strategies for achieving goals identified are either the same across the jurisdictions' applications or, if they are different, they are clearly complementary and reflective of appropriate areas of focus and priority for each jurisdiction

Part III: Application Narrative Responses	
Required Elements	**Summary of Criteria**
1. A **demonstration of how the jurisdiction has coordinated, and will continue to coordinate**, with other jurisdictions, including the specific role of each applicant in relation to other applicants in the region.	*Response provided demonstrates:* ☐ Jurisdiction regularly and reliably coordinated with other jurisdictions ☐ Clear delineation of roles and responsibilities of each jurisdiction is being implemented
2. A **demonstration of the applicant's partnership with, or plans to use funding to increase partnership** with: ▪ Local health care and managed care plans ▪ Public health systems ▪ Behavioral health ▪ Social services ▪ Justice entities ▪ People with lived experiences of homelessness ▪ Other (workforce system, services for older adults and people with disabilities, Child Welfare, education system)	*Response provided demonstrates:* ☐ Applicant has established partnerships, or will increase partnerships, with a comprehensive array of relevant systems and sectors ☐ Applicant is committed to strong partnership with people with lived experiences of homelessness within decision-making processes
3. A **description of specific actions the applicant will take to ensure racial and gender equity in service delivery, housing placements, and housing retention** and changes to procurement or other means of affirming racial and ethnic groups that are overrepresented among residents experiencing homelessness have equitable access to housing and services.	*Response provided demonstrates:* ☐ A comprehensive understanding of racial and gender equity data and disparities within local homelessness response system ☐ Clearly defined actions the applicant will take to ensure equitable access to services and housing and the achievement of equitable outcomes ☐ Identified actions are aligned with the equity-focused Outcome Goals and related strategies described in previous Parts, but are not necessarily limited to those strategies.

Part III: Application Narrative Responses	
Required Elements	**Summary of Criteria**
4. A **description of how the applicant will make progress in preventing exits to homelessness from institutional settings**, including plans to leverage funding from mainstream systems for evidence-based housing and housing-based solutions to homelessness.	*Response provided demonstrates:* ☐ A comprehensive understanding of the risks for homelessness experienced by people exiting institutional settings ☐ Clearly defined actions the applicant will take to partner with mainstream systems to reduce such risks ☐ Clearly defined plans for seeking to leverage funding investments from mainstream systems for evidence-based housing and housing-based solutions, potentially including: - Physical and behavioral health care systems and managed care plan organizations - Public health system - Criminal legal system and system for supporting re-entry from incarceration - Child welfare system - Affordable housing funders and providers - Income support programs - Education system - Workforce and employment systems - Other social services and human services systems
5. **Specific and quantifiable systems improvements that the applicant will take to improve the delivery of housing and services to people experiencing homelessness or at risk of homelessness**, including, but not limited to, the following: **(I)** Capacity building and workforce development for service providers within the jurisdiction, including removing barriers to contracting with culturally specific service providers and building the capacity of providers to administer culturally specific services. **(II)** Strengthening the data quality of the recipient's Homeless Management Information System. **(III)** Increasing capacity for pooling and aligning housing and services funding from existing, mainstream, and new funding.	*Response provided demonstrates:* ☐ A comprehensive understanding of the local homelessness response system's: - Capacity-building needs, including capacity to administer culturally specific services - Workforce development challenges - Barriers faced by culturally specific services providers - Data quality issues within jurisdiction's HMIS - Capacity challenges for pooling and aligning housing and services funding from existing, mainstream, and new funding - Accuracy and effectiveness of homeless point-in-time counts - Needs for strengthening coordinated entry system and assessment processes to eliminate racial bias and to provide adequate and appropriate access and assessment of needs for youth

Part III: Application Narrative Responses	
Required Elements	**Summary of Criteria**
(IV) Improving homeless point-in-time counts. **(V)** Improving coordinated entry systems to strengthen coordinated entry systems to eliminate racial bias, to create a youth-specific coordinated entry system or youth-specific coordinated entry access points, or to improve the coordinated entry assessment tool to ensure that it contemplates the specific needs of youth experiencing homelessness.	☐ Clearly defined, specific actions the applicant will take to create quantifiable progress in addressing the needs, challenges, and issues identified.
6. Evidence of **connection with the local homeless Coordinated Entry System.**	*Response provided demonstrates:* ☐ Clear evidence of connection and coordination with local homeless Coordinated Entry System ☐ Clear description of role of Coordinated Entry System in assessing need for, and facilitating referrals to, HHAP-3 funded programmatic activities

Part IV: HHAP 3 Funding Plan	
Required Elements	**Summary of Criteria**
TABLE 6: Funding Plans, describing the specific activities to be supported with HHAP-3 funds.	*Planned investments of HHAP-3 funding are:* ☐ Clearly presented and aligned with eligible uses ☐ Aligned with best practices and Housing First principles and approaches ☐ Reflective of investments that are complementary to, and fill important gaps within, investments from other funding sources reflected in landscape analysis of funding ☐ Likely to support progress toward achievement of jurisdiction's Outcome Goals and associated equity-related goals. ☐ *For applications from overlapping jurisdictions:* HHAP-3 funding plans do not necessarily reflect investments into the same programmatic activities, but are all: • Complementary to, and fill important gaps within, investments from other funding sources reflected in landscape analysis of funding • Likely to support progress toward achievement of jurisdictions' Outcome Goals and associated equity-related goals.
Table 7: Demonstrated Need, documenting the need for any planned uses of HHAP-3 funding for Interim Housing.	*Demonstration of need for Interim Housing is:* ☐ Clearly presented ☐ Supported by the data presented in Table 7 ☐ Supported by landscape analyses provided in application ☐ Aligned with driving progress toward achievement of jurisdiction's Outcome Goals and associated equity-related goals
Table 8: Budget Template, documenting the alignment of planned uses of HHAP-3 funding with eligible use categories and youth set-aside requirements.	*Planned investments of HHAP-3 funding are:* ☐ Clearly presented and aligned with eligible uses and youth set-aside requirements ☐ Aligned with best practices and Housing First principles and approaches ☐ Reflective of investments that are complementary to, and fill important gaps within,

	investments from other funding sources reflected in landscape analysis of funding
	☐ Likely to support progress toward achievement of jurisdiction's Outcome Goals and associated equity-related goals.
	☐ *For applications from overlapping jurisdictions:* HHAP-3 funding plans do not necessarily reflect investments into the same programmatic activities, but are all: • Complementary to, and fill important gaps within, investments from other funding sources reflected in landscape analysis of funding • Likely to support progress toward achievement of jurisdictions' Outcome Goals and associated equity-related goals.