

CA-527 Tehama County CoC Application Narrative

1. SUMMARY OF HOMELESSNESS IN THE CoC

A. Complete HUD longitudinal System Assessment included in submission.

B. Data from LSA report, October 1, 2017 – September 30, 2018:

1	Total number of households served in:	
	<i>Emergency Shelter, Safe Haven and Transitional Housing</i>	243
	<i>Rapid Rehousing</i>	58
	<i>Permanent Supportive Housing.</i>	0
2	Total number of disabled households served across all interventions.	150
3	Total number of households experiencing chronic homelessness served across all interventions.	81
4	Total number of 55+ households served across all interventions	68
5	Total number of unaccompanied youth served across all interventions.	21
6	Total number of veteran households served across all interventions.	32
7	Number of individuals served across all interventions who were:	
	<i>Female</i>	135
	<i>Male</i>	184
	<i>Transgender</i>	0
	<i>Gender Non-Conforming</i>	0
	<i>Unknown</i>	2
8	Number of individuals served across all interventions who were:	
	<i>White, Non-Hispanic/Non-Latino (only)</i>	227
	<i>White, Hispanic/Latino (only)</i>	32
	<i>Black or African American (only)</i>	4
	<i>Asian (only)</i>	2
	<i>American Indian or Alaska Native (only)</i>	22
	<i>Native Hawaiian/Other Pacific Islander (only)</i>	3
	<i>Multiple races</i>	25

Gender and race/ethnicity data included for Adults and Heads of Household ONLY, as calculated in the LSA Report.

2. DEMONSTRATION OF REGIONAL COORDINATION

A. Coordinated Entry System (CES) Information

1. Describe how your CES functions, including:

a. What entity is responsible for operating your CES?

Tehama CoC's Coordinated Entry System (CES) is coordinated by Empower Tehama, the HMIS Lead.

b. What is the process for assessment and identification of housing needs for individuals and families that are experiencing or at risk of experiencing homelessness in your community?

Individuals and families with housing needs are assessed using the Vulnerability Index (VI) and Service Prioritization Decision Assistance Tool (SPDAT), a standardized assessment tool.

Participating providers may conduct and enter assessments into the system themselves or refer individuals to Tehama 2-1-1, a free telephone resource referral service, for assessment. Individuals may also be introduced to the CES after calling 2-1-1's traditional resource line, or may call on their own. All 2-1-1 callers experiencing homelessness are provided with referrals to emergency resources, including PATH's emergency shelter and Outreach Center, and are invited to undergo a CES assessment. Those choosing to complete an assessment are then placed on the CES Queue, in which they are prioritized for housing services according to CoC's CES Prioritization policies.

c. How are people referred to available housing through CES?

Upon assessment, individuals and families with housing needs are placed in the Housing Needs List, in which they are prioritized for housing services according to CoC's CES Prioritization policies. Participating providers access the Housing Needs List as openings become available in their programs to find the next individual or family in the prioritization queue.

2. How do you promote the utilization of your CES? Specifically:

- a. What outreach do you conduct to ensure all individuals experiencing homelessness, including those with multiple barriers, are aware of the CES assessment and referral process?

Promotion of the CES is included in Tehama CoC's partnership Tehama 2-1-1. NorCal 2-1-1, of which Tehama 2-1-1 is a part, is coordinated and promoted regionally by NorCal United Way and promoted locally by Tehama Together, a non-profit based in the county seat of Red Bluff.

NorCal United Way coordinates production of promotional materials for Tehama 2-1-1, which are then distributed locally by Tehama Together through outreach at community events, including those likely to be attended by individuals and families with housing needs, through making cards available at many community locations, including waiting rooms, businesses, bus stops and even public restrooms. 2-1-1 cards are also distributed as part of Tehama CoC's semi-annual unsheltered Point in Time Count and are carried and distributed by local law enforcement officers and service providers on a year-round basis. In addition, NorCal United Way maintains a social media presence through which Tehama 2-1-1 and the CES are promoted and coordinates text keyword campaigns through which various community resources, including Tehama CoC's CES, are promoted.

- b. What is the grievance or appeal process for customers?

Clients have the right to file a grievance regarding any HMIS/CES Participating Organization related to violations of access, violations of policies, or violations of any law. Clients are informed of this right through posted notices and Release of Information forms available at HMIS-participating projects and verbally by 2-1-1 advocates as part of a pre-assessment discussion of informed consent. Formatted Grievance Forms are available through Empower Tehama, however, clients may submit their grievance in writing in any format. Grievances regarding misuse of HMIS or CES data are investigated by Empower Tehama. If substantiated, individual system End Users and/or the Participating Organization through which they were given access to the HMIS/CES may be terminated from

the HMIS/CES. Organizations whose access to HMIS/CES has been terminated due to violation of this rule may appeal, in writing, within 5 business days of notification of termination. Requests for appeal may be submitted by mail or email to any Executive Council Member and will be acknowledged within 48 hours of receipt. Hearing of appeal and investigation of claims will be conducted by two or more Executive Council members and/or two or more impartial parties appointed by the Executive Council. The decision of this Appeal Committee are final.

c. How do you provide culturally responsive services to people experiencing homelessness?

All services provided by Tehama CoC member organizations, including through its CES, are provided in a culturally responsive manner in which the cultural and linguistic needs of each individual or family are respected.

Because approximately 23% of Tehama County's overall population identifies as Hispanic/Latino, providing services in both English and Spanish is vital to the system's ability to serve people experiencing homelessness in Tehama County. The call center that handles calls to Tehama 2-1-1 is staffed by both English and bi-lingual, bi-cultural advocates 24/7 to serve Spanish-speaking callers and actively recruits and employs staff fluent in languages other than English or Spanish.

Locally, service providers are required to provide or arrange for the provision of cultural competency training for direct services staff. Where possible, CoC member organizations share training resources to ensure that staff of smaller providers can access the same quality training as larger providers.

3. Challenges to Successful CES Operations What, if any, are the current challenges preventing successful CES operation in your jurisdiction, and how do you plan to address these challenges?

The most significant challenge to operating a successful CES in Tehama County is the limited availability of housing interventions to which assessed individuals and families can be referred. Currently, getting on the Housing Needs List results in enrollment in a housing intervention for very few. Promotion of the CES at this point in the development of Tehama CoCs system of care often causes more

harm than good, in that persons undergoing assessments naturally expect that the process will match them to housing assistance of some type, of which there is very little in Tehama County. Promotion of the CES, however, is required of CoCs by both federal and state funders, regardless of the resources available within the CoC's geographic area to which persons in the queue can be referred.

Currently, only a handful of Rapid Rehousing/Rental Assistance programs operate in Tehama County – an ESG-funded RRH program operated by PATH which has the capacity to maintain a caseload of 10 to 12 households, a CalWORKs Housing Support Program, BOOST, which can only support a caseload of 6-10 families at any given time, and a Rental Assistance Program (RAP) for victims of domestic violence operated by Empower Tehama. Of these three projects, Empower Tehama's RAP can support the largest caseload, however, it is only available to a very specific subpopulation.

Tehama County does not currently have any Permanent Supportive Housing in place, although one project, Olive Grove Apartments, is in development and has secured partial funding through the Mental Health Services Act (MHSA) Housing Program and a non-competitive allocation of No Place Like Home funds.

Tehama CoC and the County of Tehama are addressing this challenge through careful planning and use of recent funding awards to create a more robust system for providing permanent housing interventions in Tehama County.

B. Prioritization Criteria

1. What are the criteria used to prioritize assistance for people experiencing homelessness in your jurisdiction?

Access to assistance is prioritized for people with the most urgent and severe needs, including, but not limited to, victims of domestic violence, veterans and/or runaway and homeless youth.

Programs seek to prioritize people who:

- a. Are unsheltered and living in places not designed for human habitation, such as cars, parks, bus stations, and abandoned buildings;

- b. Have experienced the longest amount of time homeless;
- c. Have multiple and severe service needs that inhibit their ability to quickly identify and secure housing on their own.

For Homelessness prevention activities, people who are at greatest risk of becoming literally homeless without an intervention and are at greatest risk of experiencing a longer time in shelter or on the street should they become homeless.

In compliance with HUD Notice CPD-16-11, all CoC-funded permanent supportive housing projects in the CoC align with the following prioritization of persons experiencing chronic homelessness:

- i. PSH Beds Dedicated or Prioritized for Chronic Homelessness
 - a. First Priority: Chronically homeless individuals and families with the longest history of homelessness AND the most severe service needs
 - b. Second Priority: Chronically homeless individuals and families with the longest history of homelessness
 - c. Third Priority: Chronically homeless individuals and families with the most severe service needs
 - d. Fourth Priority: All other chronically homeless individuals and families
- i. PSH Beds not Dedicated or Prioritized for Chronic Homelessness
 - a. First Priority: Homeless individuals and families with a disability with long periods of episodic homelessness and severe service needs
 - b. Second Priority: Homeless individuals and families with a disability with a severe service needs
 - c. Third Priority: Homeless individuals and families with a disability coming from places not meant for human habitation, safe havens or emergency shelter
 - d. Fourth Priority: Homeless individuals and families with a disability coming from transitional housing

2. How the CES is Used for this Purpose

Tehama CoC's CES is a centralized and coordinated process designed to coordinate participant intake, assessment and provision of referrals. The CES covers the geographic area and is

easily accessed by individuals and families seeking housing or services, is well advertised, and includes a comprehensive and standardized assessment tool.

Individuals and families with housing needs are assessed using the standardized VI-SPDAT assessment tool, which assigns each a numerical index based on level of vulnerability. These indexes are used to determine which of the following interventions may be most appropriate for the assessed individual or family:

Assessment Type:	Vulnerability Index:	Suggested Intervention:
Single Adult	4-7	Assess for Rapid Rehousing
Single Adult	8+	Assess for Permanent Supportive Housing
Family	4-8	Assess for Rapid Rehousing
Family	9+	Assess for Permanent Supportive Housing

Once potential participants have been matched to an appropriate intervention, persons and households are prioritized in descending order as follows:

1. Individuals and families with the longest history of homelessness AND the most severe service needs
2. Individuals and families with the longest history of homelessness
3. Individuals and families with the most severe service needs
4. individuals and families coming from places not meant for human habitation
5. Individuals and families coming from emergency shelter
6. All other individuals and families

C. Coordination of Regional Needs

1. How have you coordinated with your partnering CoC, large city (if applicable), and/or county to identify your share of the regional need to address homelessness?

Tehama County is a small, rural county with a single-county Continuum of Care. The two overlapping jurisdictions – Tehama CoC and the County of Tehama – cover the same geographic area with neither including any areas not also covered by the other. As such, it was not necessary to determine responsibility for share of regional need based on factors such as geographic

coverage or population. Instead, the jurisdictions have agreed to use their respective funds according to current activities and expertise.

2. What is your identified share of this need, and how will the requested funds help your jurisdiction meet it?

Through the collaborative planning process, the jurisdictions conducted a thorough analysis of currently available services and gaps. Two needs were determined to be the most pressing: a year-round emergency shelter and a “one-stop shop” at which individuals and families experiencing homelessness could access a variety of services in one place. It was soon determined that creating a project using the Navigation Center model could meet both of these needs. At the time, resources were not available to either jurisdiction to support such a project. Rather than assigning any partner a “share of need”, the collaborative partners have committed to contributing what funds and assets become available to support the Navigation Center plan and interventions that could close the other gaps identified in the process, as appropriate. Allocations made available to Tehama CoC through HEAP and CESH have largely been earmarked for operating expenses for the Navigation Center. The HHAP allocation available to Tehama CoC will support operating costs for the Navigation Center as grant period end for HEAP and CESH, as well as ensure that the momentum built by the collaboration continues.

D. Creating Sustainable, Long Term Housing Solutions

1. How is your jurisdiction involved in the efforts to create sustainable, long-term housing solutions for people experiencing homelessness across your region?

Tehama CoC supports efforts to create sustainable, long-term housing solutions for people experiencing homelessness in Tehama County through:

- Developing or strengthening data and information sharing across and within jurisdictions.
- Coordinating with other regional jurisdictions to ensure systems are aligned and all available funding is being used efficiently and effectively.

- Providing grant administration and technical assistance services through the Administrative Entity
- Coordinating with state and federal agencies to ensure that the geographic area is eligible for funding and technical assistance opportunities
- Coordinating collaborative efforts between local non-profit and public agency projects to ensure individuals and families experiencing homelessness have access to a seamless system of care
- Maintaining the Homeless Management Information System (HMIS) and Coordinated Entry System (CES), through which individual projects and the system as a whole can be evaluated locally

3. **RESOURCES ADDRESSING HOMELESSNESS**

A. Existing Programs and Resources

1. Provide an exhaustive list of all funds (including the program and dollar amount) that your jurisdiction currently uses to provide housing and homeless services for homeless populations.

Recipient: CA-527 Tehama County Continuum of Care
HUD CoC Program – CoC Planning Grant\$5,902
 Grant Period: January 14, 2020 – January 13, 2021

Recipient: CA-527 Tehama County Continuum of Care
**CoC Coordination,
 Tehama County Department of Social Services**\$9,900
 Grant Period: July 1, 2019 – June 30, 2020

Recipient: CA-527 Tehama County Continuum of Care
Homeless Emergency Aid Program (HEAP) \$592,345
 Grant Period: January 3, 2019 – October 31, 2021

Recipient: CA-527 Tehama County Continuum of Care
**2018 California Emergency
 Solutions and Housing (CESH) Program**..... \$855,637
 Grant Period: August 23, 2019 – August 22, 2024

**2019 California Emergency
 Solutions and Housing (CESH) Program**..... \$454,550
 Grant Period: January 15, 2020 – January 14, 2025

2. How are these resources integrated or coordinated with applicants from overlapping jurisdictions (i.e. CoC, large city, and/or county)?

Tehama CoC and the County of Tehama work closely with one another and with individual providers to ensure that all resources are used efficiently, duplication of work is prevented, gaps in services are identified and addressed, and uses of available funds align with the goals identified in the collaboratively developed 10-year plan. An Integrated Budget Overview that includes resources available to both jurisdictions specifically for addressing homelessness in Tehama County for is maintained collaboratively and updated when opportunities such as HHAP funding are made available. The Integrated Budget Overview allows the jurisdictions to collaboratively agree on how such funds should be allocated in order to reach the goals identified in the 10-year plan and to make appropriate use of existing areas of experience and expertise.

3. What gaps currently exist in housing and homeless services for homeless populations in your jurisdiction?

Gaps identified as part of the 10-year plan development process include the need for a year-round emergency shelter, street outreach services, permanent supportive housing and permanent affordable housing (both housing stock availability and resources to assist individuals and families experiencing homelessness with accessing permanent housing). In the time since the plan was developed, the stakeholders', including both Tehama CoC and the County of Tehama, have collaborated to ensure that closing these gaps is prioritized as resources become available.

B. HHAP Funding Plans

1. Explain, in detail, how your jurisdiction plans to use the full amount of HHAP funds (including the youth set-aside) and how it will complement existing funds to close the identified gaps in housing and homeless services for the homeless population in your jurisdiction.

Plans for use of HHAP funds available to both jurisdictions were developed as part of the ongoing development of the Integrated Budget Overview, which has been included on page 13. Through

HHAP and other available funding, the jurisdictions plan to collaborate to ensure that a Navigation Center is developed and operated, Street Outreach services are provided, Rental Assistance interventions are offered to move individuals and families experiencing homelessness into permanent housing, Youth Homelessness is addressed, the HMIS and CES continue to function and improve and a Homeless and Housing Coordinator is recruited and hired to serve as a point person for the effort as a whole, ensuring that the momentum built through the collaborative efforts of local stakeholders continues and grows.

Description of HHAP funds uses:

Navigation Center Development \$89,273

Eligible under: 8. New navigation centers and emergency shelters ...

Funds from HEAP and CDBG are in place to support the remodel of an existing facility and/or construction of a new structure to be used as a Navigation Facility. HHAP funds will be used to purchase additional supplies and furnishings for the Navigation Center not covered by HEAP and CDBG. HHAP expenditures expected to occur in mid-2022 and will be one-time expenditures.

Navigation Center Operations \$228,614

Eligible under: 2. Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves;

CESH funds were originally in reserved to support operating expenses for the Navigation Center from FY 2022-23 through FY 2023-24. The addition of HHAP funds make it possible to support Navigation Center operations through FY 2024-25. Expenditures are expected to begin in mid-2022 and continue through mid-2025.

Homeless and Housing Coordinator \$86,000

Eligible under: 5. Systems support for activities necessary to create regional partnerships and maintain a homeless services and housing delivery system...

The Homeless and Housing Coordinator will be a full-time position tasked with coordinating ongoing planning and collaboration between the jurisdictions and stakeholders, conducting landlord outreach, coordinating public education and outreach, tracking and reporting on HHAP-funded activities. This position will be jointly funded and may be housed at Empower Tehama, the Administrative Entity for Tehama CoC, within a division of the County of Tehama or through a contract with another community partner. Expenditures are expected to begin in mid-2020 and to continue supporting the position through mid-2022.

Youth Homelessness..... \$40,000

Eligible under: ... at least 8 percent of their funds for services specific to the needs of homeless youth.

Through use of HEAP, CESH, Tehama CoC HHAP funds, and HHAP funds allocated to the County of Tehama, an annual total allocation of approximately \$60,000 will be offered through RFP to providers experienced with working with unaccompanied and homeless youth in order to provide both rental assistance services to this subpopulation and emergency assistance with basic needs and safety. Expenditures of Tehama CoC's Youth Set-Aside funds is expected to begin in mid-2021 and continue through mid-2024.

Grant Administration..... \$35,000

Eligible under: Up to 7 percent of a program allocation may be used for a jurisdiction's administrative costs incurred to administer the funds.

Grant administration will be conducted by Empower Tehama and will include accounting services and other administrative services necessary to administrating HHAP funds locally.

HMIS/CES \$21,113

Eligible under: Up to 5 percent of an applicant's program allocation may be expended on a strategic homelessness plan and/or infrastructure development to support Coordinated Entry Systems (CES) and Homeless Management Information Systems (HMIS).

Tehama CoC's current HMIS and CES are functional and meet all state and federal requirements. HHAP funds will be used in conjunction with CESH funds and revenue from user license fees to continue their operations and increase capacity as newly funded projects and users are added to the roster of HMIS and CES participating organizations and users.

The **Integrated Budget Overview** shown below illustrates the ways in which HHAP funds will complement existing funds to close the identified gaps in housing and homeless services for the homeless population in Tehama County.

Tehama County Integrated Homelessness Budget Overview

Total Award

Permanent Housing (Access)	
2020-21	Rental Assistance
2021-22	Rental Assistance
2022-23	Rental Assistance
2023-24	Rental Assistance
2024-25	Rental Assistance
Navigation Services/Center (Year-round shelter, One-Stop Shop)	
2020-21	Emergency Interventions
2020-21	NAVIGATION CENTER Plans & Development
2021-22	Emergency Interventions
2021-22	NAVIGATION CENTER Construction/Remodel
2022-23	NAVIGATION CENTER Fixtures, Equipment
2022-23	NAVIGATION CENTER Operations
2023-24	NAVIGATION CENTER Operations
2024-25	NAVIGATION CENTER Operations
Street Outreach	
2020-21	Street Outreach Services
2021-22	Street Outreach Services
Youth Homelessness	
2020-21	Youth Emergency Interventions
2020-21	TAY Rental Assistance
2021-22	Youth Emergency Interventions
2021-22	TAY Rental Assistance
2022-23	Youth Emergency Interventions
2022-23	TAY Rental Assistance
2023-24	Youth Emergency Interventions
2023-24	TAY Rental Assistance
Grant Administration	
2018-19	Grant Administration
2019-20	Grant Administration
2020-21	Grant Administration
2021-22	Grant Administration
2022-23	Grant Administration
2023-24	Grant Administration
2024-25	Grant Administration
Regional Coordination	
2020-21	Homeless and Housing Coordinator YEAR 1
2021-22	Homeless and Housing Coordinator YEAR 2
Data Infrastructure (HMIS/CES)	
2020-21	HMIS/CES 2020-21
2021-22	HMIS/CES 2021-22
2022-23	HMIS/CES 2022-23
2023-24	HMIS/CES 2023-24
2024-25	HMIS/CES 2024-25

Funding Source						
Continuum of Care				County of Tehama		Totals
JUN 30 2021	DEC 31 2023	DEC 31 2024	JUN 30 2025	JUNE 30 2025		
HEAP	CESH 2018	CESH 2019	HHAP (CoC)	HHAP (County)	CDBG	Grand Total
\$592,345	\$855,637	\$484,535	\$500,000	\$314,305	\$2,900,000	\$5,646,822

\$0	\$316,353	\$203,375	\$0	\$0	\$0	\$519,728
	\$81,000					\$81,000
	\$81,000					\$81,000
	\$81,853	\$19,571				\$101,424
	\$72,500	\$105,402				\$177,902
		\$78,402				\$78,402
\$533,111	\$347,880	\$118,814	\$317,887	\$0	\$2,900,000	\$4,217,692
	\$94,000					\$94,000
\$533,111						\$533,111
	\$94,000					\$94,000
					\$2,900,000	\$2,900,000
			\$89,273			\$89,273
	\$100,019	\$36,000	\$52,700			\$188,719
	\$59,861	\$11,533	\$40,650			\$112,044
		\$71,281	\$135,264			\$206,545
\$0	\$0	\$0	\$0	\$175,160	\$0	\$175,160
				\$87,580		\$87,580
				\$87,580		\$87,580
\$29,617	\$70,190	\$69,665	\$40,000	\$25,145	\$0	\$234,617
	\$25,000					\$25,000
\$29,617						\$29,617
	\$21,521		\$6,667			\$28,188
			\$6,667	\$25,145		\$31,812
	\$21,666		\$6,667			\$28,333
		\$25,000	\$6,667			\$31,667
	\$2,003	\$44,665	\$6,666			\$53,334
			\$6,666			\$6,666
\$29,617	\$42,782	\$12,226	\$35,000	\$0	\$0	\$119,625
\$4,084						\$4,084
\$12,767	\$9,507					\$22,274
\$12,767	\$9,507		\$7,000			\$29,274
	\$9,507	\$789	\$7,000			\$17,296
	\$9,507	\$3,789	\$7,000			\$20,296
	\$4,754	\$3,753	\$7,000			\$15,507
		\$3,895	\$7,000			\$10,895
\$0	\$0	\$0	\$86,000	\$114,000	\$0	\$200,000
			\$43,000	\$57,000		\$100,000
			\$43,000	\$57,000		\$100,000
\$0	\$78,432	\$80,455	\$21,113	\$0	\$0	\$180,000
	\$26,144	\$3,239	\$4,617			\$34,000
	\$26,144	\$7,528	\$2,617			\$36,289
	\$26,144	\$5,950	\$4,617			\$36,711
		\$36,270	\$2,730			\$39,000
		\$27,468	\$6,532			\$34,000

Grand Total

\$592,345	\$855,637	\$484,535	\$500,000	\$314,305	\$2,900,000	\$5,646,822
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2. How will you ensure that HHAP funded projects will align and comply with the core components of Housing First as defined in Welfare and Institutions Code § 8255(b)?

Tehama CoC and its member organizations are committed to providing all services supported by funds administered by Tehama CoC according to the core components of Housing First, including:

- a. Ensuring low-barrier, easily accessible assistance to all people, including, but not limited to, people with no income or income history, and people with active substance abuse or mental health issues;
- b. Helping participants quickly identify and resolve barriers to obtaining and maintaining housing;
- c. Seeking to quickly resolve the housing crisis before focusing on other non-housing related services;
- d. Allowing participants to choose the services and housing that meets their needs, within practical and funding limitations
 - a. Connecting participants to appropriate support and services available in the community that foster long-term housing stability.

Tehama CoC includes this requirement in all Requests for Proposals and similar solicitations used to select subrecipients, and offers technical assistance to subgrantees as needed to ensure that providers understand the Housing First approach and can effectively implement it in their program designs.

4. **PARTNERS ADDRESSING HOMELESSNESS**

A. Collaborating Partner Efforts

Please note: per [Program Guidance](#), page 9, collaborative partners, at a minimum, should include representatives of local homeless service providers, homeless youth programs, law enforcement, behavioral health, county welfare departments, city and county public officials, educators, workforce development, community clinics, health care providers, public housing authorities, and people with lived experience. If any of these partnerships are not currently active in your jurisdiction, please address in question #3 below.

1. Collaborative Partners

Describe, in detail, the collaborative partners who will be working with you on identified HHAP projects and how you will be partnering with them.

Tehama County has a strong collaborative of community partners who have worked diligently since at least 2017 to see that current gaps in services are addressed. Planning partners have included representation from local homeless service providers, providers of services to victims of domestic violence, sexual assault and stalking, law enforcement, behavioral health, substance use recovery services, county social services providers, city and county public officials, educators, school-based programs that serve homeless children and youth, workforce development, community health clinics and the local hospital, and local individuals who are currently homeless or have experienced homelessness in the past. These partners have been involved to varying degrees in the Homeless and Housing Stakeholders' Collaborative and the subcommittees formed to address the four priority areas identified in the [10-Year Plan to End Homelessness](#): the Navigation Center Subcommittee (originally called the One-Stop Committee), the Temporary Housing Subcommittee, the Permanent Housing Subcommittee and the Public Awareness Subcommittee.

Identified as a top priority, the Navigation Center project has been the focus of much of the planning that has occurred thus far. Many of the partners involved in the collaborative have committed to bringing services into the Navigation Center once opened, including Tehama County Health Services (Behavioral Health, Public Health and Substance Use Recovery divisions),

Empower Tehama (victim services), Poor and the Homeless Tehama County Coalition (PATH) (providers of emergency shelter, rapid rehousing and homeless outreach), and Veterans Resource Center (housing and referral services for veterans). Tehama CoC and the County of Tehama are in the process of selecting an appropriate entity to oversee the general operations for the Navigation Center through a Request for Expressions of Interest process.

2. Barriers to Partnering

Describe any barriers that you experience in partnering, and how you plan to address them.

Barriers have been encountered in efforts to identify partners to provide Street Outreach as well as services for unaccompanied homeless youth. Requests for Proposals under which these service types have been recently issued, however, no responses were received that included these activities. Tehama CoC now plans to actively recruit providers that have the capacity and expertise to implement these service types through local networks and through reaching out to providers in nearby counties who may be interested in expanding to serve Tehama County.

3. Collaborative Process of Including Partners

If no collaborative partners have not been identified at time of application, describe the collaborative process of how you intend to include new and existing partners on HHAP projects.

Many collaborative partners have already been identified, however, Tehama CoC and the County of Tehama will be seeking to identify partners to implement the following project types or positions supported by HHAP funds:

- Street Outreach
- Services for Unaccompanied Homeless Youth
- Homeless and Housing Coordinator

Strategies for identifying partners to implement these activities include:

- Starting conversations with existing partners whose expertise may be transferrable (i.e., providers that offer housing assistance for transition aged foster youth may be able to expand to serve all unaccompanied youth)

- Utilizing the networks of existing Stakeholders' Collaborative members to identify and connect with providers that are not yet involved
- Reaching out to providers in nearby counties who may be interested in expanding to serve Tehama County

5. SOLUTIONS TO ADDRESS HOMELESSNESS

Applicants that did not Submit a Strategic Plan for CESH must:

- Identify clear, measurable goals that HHAP will be expected to achieve in your jurisdiction.
 1. Increase the number of adult system leavers with positive change in earned income by 5 percentage points annually once Navigation Center is in Operation (baseline of 9% from FY 2018 SPM)
 2. Increase the percent of successful shelter exits into permanent housing by 5 percentage points annually once Navigation Center is in operation (baseline of 31% from FY 2018 LSA).
 3. Reduce the number of people who become homeless for the first time across our jurisdiction by 15% annually (baseline of 276 persons from FY 2018 SPM)
 4. Reduce the average length of time that households with children are homeless by 10% annually (baseline of 59 days from FY 2018 LSA)
 5. Reduce the number of adults in Adults Only households who exited to permanent destinations who return to homelessness within 12 months of exit by 3 percentage points annually (baseline 22% from FY 2018 LSA)
 6. Complete baseline count of unaccompanied youth age 13-24 experiencing homelessness in Tehama County by December 2021.
 7. Decrease the number of unaccompanied youth age 13-24 experiencing homelessness by 15% annually (baseline to be determined)

8. Engage 50 unsheltered new individuals (without a history of previous participation in services shelter or other emergency intervention services) through Street Outreach contact annually (baseline to be determined)
9. Provide 100 individuals who are homeless, at risk of homelessness, or participating in RRH or PSH services in Tehama County with information regarding substance use recovery services, including medication assisted treatment, that are available to them locally at no cost.
10. Number of Individuals expected to be directly served under Rental Assistance and Rapid Rehousing, Outreach and Coordination, and/or New Navigation Centers and Emergency Shelters categories of eligible uses: 550
11. Percentage of individuals directly served expected to be successfully placed in permanent housing: 65%



**HOMELESS HOUSING, ASSISTANCE AND PREVENTION PROGRAM (HHAP)
ANNUAL BUDGET TEMPLATE**

APPLICANT INFORMATION

CoC / Large City / County Name:

COC - 527 Tehama Continuum of Care

Receiving Redirected Funds? Y/N

No

Administrative Entity Name:

Empower Tehama

Total Redirected Funding

\$ -

HHAP FUNDING EXPENDITURE PLAN*

ELIGIBLE USE CATEGORY	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	TOTAL
Rental Assistance and Rapid Rehousing	\$ -	\$ 6,667.00	\$ 6,667.00	\$ 6,666.00	\$ -	\$ 20,000.00
Operating Subsidies and Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Landlord Incentives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Outreach and Coordination (including employment)	\$ -	\$ 6,667.00	\$ 6,667.00	\$ 6,666.00	\$ -	\$ 20,000.00
Systems Support to Create Regional Partnerships	\$ 43,000.00	\$ 43,000.00	\$ -	\$ -	\$ -	\$ 86,000.00
Delivery of Permanent Housing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prevention and Shelter Diversion to Permanent Housing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
New Navigation Centers and Emergency Shelters	\$ -	\$ -	\$ 141,973.00	\$ 40,650.00	\$ 135,264.00	\$ 317,887.00
Strategic Homelessness Planning, Infrastructure Development, CES, and HMIS (up to 5%)	\$ 4,617.00	\$ 2,617.00	\$ 4,617.00	\$ 2,730.00	\$ 6,532.00	\$ 21,113.00
Administrative (up to 7%)	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 35,000.00
TOTAL FUNDING ALLOCATION						\$ 500,000.00
	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	TOTAL
Youth Set-Aside (at least 8%)	\$ 13,334.00	\$ 13,334.00	\$ 13,332.00	\$ -	\$ -	\$ 40,000.00

*Narrative should reflect details of HHAP funding plan

COMMENTS:

FINAL

TEHAMA COUNTY HEALTH SERVICES AGENCY

VALERIE S. LUCERO
EXECUTIVE DIRECTOR

DEANNA GEE
ASSISTANT EXECUTIVE
DIRECTOR, ADMINISTRATION

JAYME BOTTKÉ
ASSISTANT EXECUTIVE
DIRECTOR, PROGRAM

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February 13, 2020

Letter of Support, Homeless Housing Assistance and Prevention (HHAP) Program

The County of Tehama overlaps in jurisdiction with CA-527 Tehama County Continuum of Care (Tehama CoC). The Tehama County Health Services Agency will serve as the Administrative Entity for the County of Tehama, therefore administering its Homeless Housing Assistance and Prevention (HHAP) allocation of \$314,305 and Empower Tehama will be administering the Tehama CoC HHAP allocation of \$500,000.

Addressing homelessness in Tehama County is a collaborative effort in which both jurisdictions serve in leadership roles. The Tehama County Housing and Homeless Stakeholders' Collaborative, coordinated by the County of Tehama, began meeting in 2017 with the objective of developing the Tehama County 10-Year Plan to End Homelessness. The resulting plan has since been approved by the CoC, the county Board of Supervisors, and the city councils for all three incorporated cities within the county. Decisions regarding the use of HHAP funds, as well as other funds available to both jurisdictions, have been guided by this collaboratively developed plan.

Tehama CoC and the County of Tehama agree to meet at least quarterly to jointly plan and evaluate HHAP spending and projects. These meetings will include, at minimum, the Executive Director of the Tehama County Health Services Agency (TCHSA), the CoC Chairperson, and the CoC Coordinator, who is employed by Empower Tehama. Additionally, regular updates regarding the impact of HHAP-funded interventions will be provided to county leadership, to Empower Tehama's Board of Directors, to the Tehama CoC Executive Council and General Collaborative committees, and to the larger Stakeholders' Collaborative.

As overlapping jurisdictions and collaborative partners in addressing homelessness, Tehama CoC and the County of Tehama have reviewed and agree with one another's plans for spending of their HHAP funds, and agree that both spending plans accurately address the region's needs regarding addressing homelessness.

Valerie S. Lucero
Executive Director
Tehama County Health Services